Esther Sehee Kim
9308 Cherry Hill Road Apt#321
College Park, MD 20740
410.841.9758 ekim420@umd.edu

**Objective**  To be work as a teacher to advance my knowledge and skills in business so that I may succeed in the future

**Education** University of Maryland, College Park *Anticipated Graduation 2012*

Bachelor of Arts: Chinese, Anticipated International Business

**International** **SL International Business Assistant (***August 2007-December 2007)*

**Volunteer** - Aided manager by making enough profit from translating books

**Experience** - Learned to adapt in foreign countries by helping and spending time with native people - Advanced my communication skills with non native speakers by teaching them English

 **Philippine Mission Trip Leader, Coordinator** (*Implementing summer 2009)*

 - Gained organization skills by planning and coordinating schedule for the whole program

 - Worked with and led both Korean and Pilipino groups

 - Translated English to Pilipino and Korean to Koreans

 **Church of Love/Shin Hyun Church Leader, Director (***Summer 2007- Summer 2009)*

 **-** Organized a welcome event and other events for foreigners

 **-** Directed a program for 6 months to perform in front of the congregation

 **-** Kept and recorded the budget for the Children’s Ministry department

 **-** Translated Korean to English and English to Korean during service for the pastor and the

whole congregation

 **Korea (Vacation Bible Study) Translator *(****2004- Present)*

 **-**Directed and trained teachers the duties needed to be taken for VBS

 **-**Interacted with leaders in Korea to adjust the VBS program to fit the Korean culture

 **-**Arranged and coordinated the schedules for VBS

**Work**  **Education Policy Studies (Work Study) Assistant Secretary *(****May 2008- Present)*

**Experience** - Responsible for completing all the business

- Gained organization and office skills

 - Securely supervised the office and developed better time management and efficiency

**Panera Cashier,Baker** *(December 2006-June 2007)*

 - Gained customer service by serving customers

 -Calculated the amount of profit gained and loss

 **JJ Café Assistant manager** (*2004-2007)*

 - Responsible for having enough products to be stocked for the following day

 - Achieved management skills by taking on as the manager

 - Outlook for any losses or profits of income each month

**On Campus/ -** Currently a Bible Study leader for the age group of 14 and up at Open Church

**Current -** Volunteer at nursing homes by helping and entertaining elders with performances

**Involvement** - Led the staff of the young adult team called “Decycle” for 3 months in 2008

- Leader of a dance/body worship team (God’s Image) for four consecutive years since 2004

**Languages** Korean (native), English, Chinese

**Computer -** 60 WPM

**Skills -** Microsoft Office

**-**Web software