

# **SHAUNA GRIFFITHS**

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Birthday: June 22, 1983

Marital Status: Single

Nationality: Canadian

**Career Objective**

* To have the privilege of teaching ESL and impacting the lives of children and teenagers

**Education**

**McMaster University Sept. 2002 – April 2007**

**Hamilton, Ont.**

* Honours BA Graduate in History and Political Science
* Minor in Geography

**Teaching Related Experience**

**ChungDahm Learning Inc.**

**Seoul, South Korea Nov. 2008-Present**

* English Instructor
* Prepared daily lessons
* Taught and evaluated students in the four fundamental programs of ESL: Reading, Writing, Speaking and Listening
* Participated in quarterly professional development workshops
* Conducted standardized acquisition exams, such as the iBT

**Orange Montessori Kindergarten/Maryland Children’s Academy**

**Seoul, South Korea Aug. 2007 – July 2008**

* English Teacher
* Planned and executed daily lessons
* Prepared weekly test and monthly report cards
* In charge of approximately 50 students

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**Learning and Fun – Welcome Inn Community Centre Jan. 2006 – Jun. 2007**

**Hamilton, Ont.**

* Child tutor and program facilitator at an after school program for at risk children and children with learning disabilities
* Assisted with homework, and group activities
* Facilitated personal reflection at the end of each day with other volunteers

**West Scarborough Neighborhood Community Centre Summer 2002, 2003**

**Scarborough, Ont.**

* Camp Counselor
* Specialized in sports camp, caring for children of various age groups
* Excelled at program development and planning
* Instilled self-esteem in others
* Utilized communication skills by effectively speaking with parents

**Extracurricular Activities**

**McMaster University**

**Hamilton, Ont.**

* McMaster Gospel Choir – Musical Director & Choir President Sept. 2003 – Apr. 2007
  + Chaired exec meetings
  + Involved in the weekly operations of the choir
  + Planned and organized year end concert and prepared the choir for performances
* African Caribbean Association - Vice-President of Administration Sept. 2004-Apr. 2005
  + Involved in developing, educating, and promoting cultural diversity
  + In charge of managing administrative duties including keeping events posted and sending mass emails