Bo Ri Kim

Georgia Institute of Technology (Atlanta Georgia 30332)

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**Objective:**

To use my knowledge and skills to enrich the work environment and gain a well-ranked position in the field of environmental chemistry

**Academic Background:**

Bachelor of Science Degree from the Georgia Institute of Technology, Georgia at Chemistry as the major in the year of fall 2009

**Experience:**

Work-study

Pleasant Hill Family Medicine – Duluth, GA (P: 678-417-0332)

May 2003- May 2008 Receptionist

* Patient intake and record keeping
* Distribution of appropriate medication to patients upon checkout
* Preparation for procedures including gathering necessary equipment and organizing patient charts
* Keeping weekly log of experience
* Assisting with all other administrative duties assigned

Summer employment

Aim High Academic School - Duluth, GA

May 2008 – August 2008 AP Chemistry, AP Calculus Teaching Assistant

* Teach AP Chemistry and Calculus individual students, small groups of high school students
* Construct daily lesson plans and scheduled activities
* Developed and implemented lesson programs to encourage student participation

GK Pharmacy – Duluth, GA

May 2009 – August 2009 – Assist Pharmacist

* Managed order entry and prescription verification
* Provided clinical support to physicians and patients

**Special Skills:**

* Computer skills: Microsoft word, Excel, Access, PowerPoint, Outlook Express
* Language skills: Korean, English
* Certificate: TESOL, CPR, First Aid Training Program, Blood borne Pathogens, Scuba Diving
* Proficient in HPLC, LC/MS, GC/MS, IR, EPR, LC-NMR, Protein Purification and Characterization, Drug Metabolism Studies, NMR, GLP Requirement etc.