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| Charlton Austin Sespene |
| Objective  |
| Find a teaching position for kindergarten/elementary schools in South Korea.  |
| Work Experience |
| Mar 2014 – Present | Rowland International School | Bucheon, Gyeonggi-do |
| Kindergarten/Elementary Teacher* Instructed the English language through for Kindergarten 7 year olds.
* Created individual learning packets/worksheets for class to use.
* Wrote monthly homework assignments weekly class schedules.
* Choreographed song and dance performances for monthly birthdays and for Kindergarten graduation.
* Reviewed and instructed multiple Elementary classes ranging from 8 years old up to 14 year old students.
* Wrote, administered and graded monthly exams.
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| Mar 2010 – Sep 2010Oct 2011 – Apr 2012 | Jamba Juice | Elk Grove, CADavis, CA |
| Team Member* Promoted beverage and food specials.
* Ran off-site sales and local community events.
* Assisted in the hiring process of new employees.
* Cleaned and detailed store.
* Open and closed store for morning and night shifts.
* Made and sold food and beverages.
* Addressed customer complaints, questions and concerns.
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| Aug 2007 - Mar 2010 | Access Leisure: Teen Program | Sacramento, CA |
| Recreation LeaderCoordinated and scheduled daily activities for the program. * Reviewed and assisted in completion of student's daily homework when applicable.
* Directed local community trips to pool parks, food eateries and shopping centers.
* Helped facilitate monthly meetings with staff as well as directors of the program.
* Hosted joint events with other Teen Programs within Sacramento County.
* Prepared lunch/snack for participants in program.
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| Education |
| Sept 2010 – Mar 2013 | University of California, Davis | Davis, CA |
| Major: Communication* Obtained B.A. in Communication
* Graduated with GPA: 2.9
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| Extracurricular Activities |
| * Member of Mga Kapitad Filipino-American cultural club
* Member of Food Recovery Network Program
* Member of Ski and Snowboard club
* Member of Intramural Disc Golf Club Sport

Skills |
| * Familiar with Microsoft Word, Excel, Powerpoint
* Comfortable communicating with others via telephone, in person, or email.
* Quick learner able and to work very well in group or individual settings.
* Familiar with business writing: memos, proposals, and feasibility studies.

Volunteer Work |
| * Worked at Loaves and Fishes in Sacramento serving food
* Tutored students at St. Joseph Elementary and St. Charles Borromeo
* Assisted with activities and crafts for special needs program at Harriet Eddy Middle School
* Collected food for local community food drive
* Helped set up and worked different booths at the Annual Sacramento Buddhist Festival
* Hosted activities for an elderly home
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