# TRAHERN ZEH

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Seoul
R.O.Korea

## Education/Qualifications

2009 Lawyer of the Supreme Court of NSW

@ Supreme Court of NSW

2009 Graduate Diploma of Legal Practice

 @ College of Law, Sydney

2009 Bachelor of Laws

 @ University OF New South Wales

2000 Bachelor of Medical Science

@ University OF Sydney

1994 Bachelor of Medical Technology

@ Yonsei University

## Career Objectives

My key strength is variety of experience in life and strong affection towards people, which have always served as initiative and foundation for my performance and achievement. With my experience and knowledge in medical and legal areas, I will play an active and functional part in the community as a professional communicator who can competently and proficiently meet the demand of clients.

Nov 09~ **Native English teacher** @ **JTL**

*\* duties in general include:*

*☞* ***preparing materials for classes******in speaking, listening, reading and writing***

*☞* ***teaching TOEFL & IELTS*** *for students from* ***elementary to college students***

*have been teaching 40 classes per week on average*

*a small survey shows students prefer me to other native speaking teachers, for I am bilingual*

Jul 08~ Sep 09 Paralegal & Junior Associate @ **DSC Law Firm**

*\* duties in general include:*

*☞* ***reviewing, engrossing*** *&* ***proofreading*** *of* ***contracts*** *&* ***correspondence****;*

*☞* ***legal research*** *and its report to the principal; and*

*\* areas of practice & duties* include:Company Law; Torts & Consumer Protection Law; Civil Litigations;Property; Family Laws; Wills & Estate; and etc.

*Increased case handling rate by 25% by completing Archive for whole office documents*

*Managed moving of the whole office*

Feb 05 ~ Jun 06 **IELTS TEACHER** @ **ITTI** (9211 7000)

*\* taught and helped students at different English levels to enhance their English skill*

 *86% of students achieved marks they aimed to obtain*

Sep 00 ~ Dec 03 General Manager @ **SSK Travel**

*\* negotiated and maintained best possible market rates with suppliers such as*

 *attractions, accommodations, restaurants, and coach companies*

*\* supervised 2 office staffs and over 10 house tour guides*

*\* organised & developed inbound tour packages*

 *Average weekly handling: 300 pax*

*Biggest joint-tour operation: Herbal life Asia-Pacific Convention in Sydney (7000 pax)*

## Referees

Mr. Nishikawa Hiroyuki NOMURA

MANAGING DIRECTOR AUSTRALIA

nishikawa.hiroyuki@au.nomura.com +61 2 9321 3500

Ms. Deborah Chee DSC LAW FIRM

PRINCIPAL dsclawfirm@bigpond.com +61 2 9884 7588

Mr. Hyo Chul Kim SSK TRAVEL

DIRECTOR hckimau@yahoo.co.kr +61 2 9648 0400

## Particular Strengths

MULTI-LINGUAL (Eng/Kor/Jap)

ACCURACY

NEGOTIATION & ORGANISING SKILL

COMPUTER LITERACY

STRONG TEAM-WORK ORIENTED MIND