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**VIRGINIA LEW**

**SKILLS SUMMARY**

* Reliable and detail-oriented worker
* Strong leadership, communication and interpersonal skills; works well with people of all ages
* Fast learner, adaptable and versatile
* Knowledgeable of computers and Microsoft Office Programs (particularly Power Point, Excel, Word)

**CERTIFICATIONS**

2011 **Seoul Metropolitan Office of Education Co-teaching Training Program**

2011 **English Program in Korea Orientation Program**

2010 **Teaching English as a Foreign Language (TEFL)** (100 hours)

**EDUCATION**

2012 – Present **UTAH STATE UNIVERSITY**

Seoul, South Korea

* Non-degree seeking student in Department of Communicative Disorders and Deaf Education
* Currently enrolled in Online Post Bachelor’s Program to complete prerequisite courses for application to Masters of Science Program in Speech Language Pathology
* Maintaining >90% (A letter) grade in all courses completed and in progress

2007 – 2011 **QUEEN’S UNIVERSITY**

Kingston, ON, Canada

* BSc Biology General (October 2010); BScH Life Sciences Major (June 2011)
* Queen’s University Entrance Award (2007); Millennium Scholarship (2008)

2004 – 2007 **HENRY WISEWOOD SENIOR HIGH SCHOOL**

Calgary, AB, Canada

* International Baccalaureate Certificate Program; graduated with honours
* Alexander Rutherford Scholarship (2007); Mary McIntyre Outstanding Service Award (2007)

**RELEVANT EXPERIENCE**

Aug 2011 – Present **NATIVE ENGLISH TEACHER**

***Seoul Samkwang Elementary School***

Seoul, South Korea

* Develop innovative and stimulating lesson plans to teach English as a foreign language to elementary school students; conduct lessons alongside a Korean English teacher
* Create original lesson materials for lessons
* Implement classroom management techniques to maintain a positive learning environment
* Design and teach a creative curriculum for Grades 3-6 English camp every semester
* Organize and judge school English events such as Speech Contests and Essay Contests
* Design layout and content of ET (English Textbook) Day booklets for students (Grade 3-6) participating in a dialogue-memorization contest

Aug 2012 – Present **ENGLISH TUTOR**

Seoul, South Korea

* Tutor middle school student in reading comprehension, vocabulary improvement, conversation, and TOEFL Junior preparation
* Tutor prospective graduate student in preparation for graduate school interviews with graduate programs in the United States
* Tutor adult students for improvement in English conversation and comprehension

Sep 2004 – Aug 2009 **PIANO TEACHER**

***Canadian Academy of Music (2004-2007); Private Instructor (2008-2009)***

Calgary, AB, Canada

* Taught piano and rudimentary theory to children of all ages and adult students
* Acquired valuable interpersonal skills in dealing with students, parents and other teachers

Sep2007 – Jun 2008 **MATH AND SCIENCE TUTOR**

*HYPE Tutoring*

Kingston, ON, Canada

* Volunteered as a tutor for high school students in Chemistry, Biology and Math

**INTERESTS** Piano, badminton, volleyball, jazz dance, break dance, hip hop dance

**REFERENCES Hyuna Kim (김현아 선생님)**

 English Teacher

 *Seoul Samkwang Elementary School*

 Seoul, South Korea

 010-9472-1598