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## **Personal Details (인적사항)**

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|  Address: | Po Box 13853San Luis Obispo, CA | Date of Birth: | 06/06/1978 |
| Telephone: | 010 2472 2453 |  Nationality: | U.S. |
| E-mail: | callwoodj@hotmail.com | Marital Status: | Single |

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## **EDUCATION (학력사항)**

**California State University**, Chico, CA

**B.A. Degree**, Communication Studies, Major: Organizational Communication June 2004

♦ Activities: Track and Field - Pole Vault (competition best 15’6”), Intercollegiate Cycling: Mountain Biking

♦ Honors: Collegiate Cycling Nationals Qualifier in downhill & dual slalom events, 2002 & 2003

 Cycling Team National Ranking Division I 5th place, 2002

**Cuesta College**, San Luis Obispo, CA

**A.S. Degree**, Associates of Science, June 2008

♦ Activities: Track and Field, Coached Pole Vault, 2000-2001

♦ Honors: Member of Athletic Honor Roll, 2000

♦ Achievements: Top Ten Ranking for Pole Vaulting Statewide, CA Community Colleges, 2001

 5th Place in So. CA Community College Pole Vault Championships, 2000

**TESOL Training International,** San Diego, CA

**Advanced TESOL Certificate** with a specialization in Business English (120 hours) June 2009

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**EXPERIENCE (경력사항)**

**English Instructor**

**Korea Herald, Incheon,** South Korea           Oct 2009 to Current

 ♦ Follow a school provided curriculum focusing on all areas of English language learning.

 **Pyeongtaek University,** Seoul, South Korea July to Dec. 2009

 ♦ Instruct special intensive English classes focusing primarily on listening and speaking.

 **Korean Christian University Camp,** Seoul, South Korea Jan. to Feb. 2009

 ♦ Conducted lessons that focused and enhanced the four macro skills of the English language.

 ♦ Used interactive teaching and group performances to excite and further stimulate interest in learning.

 **AA Korea (AAK),** Seoul, South Korea Oct. to Dec. 2008

 ♦ Successfully educated students through various curriculums provided by myself and the company.

 ♦ Prepared Korean English teachers aged 27-55 for the IELTS test as well as their TESOL certification.

 **ChungDahm Institute (CDI),** Seoul, South Korea May to Sept. 2008

 ♦ Instructed young learners aged 7-13 at one of South Koreas most prestigious English language schools.

 ♦ Taught classes using various multimedia and interactive activities

### Co Manager

**84 Lumber Co.,** San Luis Obispo, CAMay 2005 to Feb. 2007

♦ Managed budget, payroll, areas of responsibilities, deliveries, etc, in a store grossing $5 million annually.

♦ Maintained and merchandised inventory, loaded/unloaded trucks, managed and trained employees at my store and others.

♦ Created material estimates from blueprints and maintained a personal Trade Relations Program for myself and employees.

### Banquet Staff

**The Gardens of Avila Restaurant**, San Luis Obispo, CAAug. 2001 to Jan. 2002

♦ Provided quality service in a high-pressure, fast-paced environment. Filled customer requests with cheerful efficiency.

♦ Set up and catered banquets for a variety of special events for up to 80 customers at one time. Bussed tables as needed.

### Salesperson

**The Sears Roebuck & Co.**, San Luis Obispo, CAJune 2001 to Jan. 2002

♦ Earned silver name badge honor for achieving 100% customer satisfaction rating.

♦ Provided merchandise information and assisted customers in making purchase decisions in order to increase sales and customer satisfaction. Handled money and accurately maintained cash register balance.

♦ Set up store displays and promoted selected items for reaching company goals.

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**Computer Skills (컴퓨터능력)**

♦ I have various levels of experience with Windows, Office, Networking, HTML coding, and Video & Photo Editing.