**Kimberlee Anne Jelly**

2540 W. Amberbrooke Pl.

Tucson, Arizona 85745

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|  |  |
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| **EDUCATION** | University Of Arizona |

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| --- | --- |
|  | Tucson, Arizona US |

|  |  |
| --- | --- |
|  | Bachelor's Degree - 5/2009 |

|  |  |
| --- | --- |
|  | 112 units Quarter Hours |

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|  | Major: Art History |

|  |  |
| --- | --- |
|  | Minor: Political Science |

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| --- | --- |
|  | GPA: 3.398 out of 4.0 |

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|  | Relevant Coursework, Licensures and Certifications:  Though I majored in Art History and minored in Political Science, I also took an array of classes that have made me well rounded including an Art Education Class. |

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| **WORK EXPERIENCE** | **Cactus Moon Cafe** | **5/2007 - 7/2007** |

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|  | **US** |  |

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| --- | --- | --- |
|  |  | **Salary: $500.00 USD Per Month** |

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| --- | --- | --- |
|  |  | **Hours per week: 24** |

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| --- | --- |
|  | **Waitress** |

|  |  |
| --- | --- |
|  | Served guests beverages |

|  |  |  |
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|  | **AAFES** | **6/2006 - 7/2006** |

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|  | **Heidelberg APO US** |  |

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| --- | --- | --- |
|  |  | **Salary: $8.00 USD Per Hour** |

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| --- | --- | --- |
|  |  | **Hours per week: 20** |

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|  | **Stocker** |

|  |  |
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|  | Stocked products onto shelves |

|  |  |  |
| --- | --- | --- |
|  | **TGIFriday's** | **5/2005 - 7/2005** |

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| --- | --- | --- |
|  | **US** |  |

|  |  |  |
| --- | --- | --- |
|  |  | **Salary: $8.00 USD Per Hour** |

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| --- | --- | --- |
|  |  | **Hours per week: 25** |

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|  | **Hostess** |

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|  | Performed Hostess duties including seating guests, maintaining the front lobby and helping waitstaff |

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|  | **Summer Hire Program (Kilbourne Kaserne)** | **5/2004 - 7/2004** |

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|  | **Heidelberg APO US** |  |

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| --- | --- | --- |
|  |  | **Salary: $5.80 USD Per Hour** |

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| --- | --- | --- |
|  |  | **Hours per week: 40** |

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| --- | --- |
|  | **Summer Hire Employee** |

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| --- | --- |
|  | Took photographs and created Powerpoint presentations |

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|  | **Summer Hire Program (Tompkins Barracks)** | **5/2003 - 7/2003** |

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|  | **Heidelberg APO US** |  |

|  |  |  |
| --- | --- | --- |
|  |  | **Salary: $5.80 USD Per Hour** |

|  |  |  |
| --- | --- | --- |
|  |  | **Hours per week: 40** |

|  |  |
| --- | --- |
|  | **Summer Hire Employee** |

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| --- | --- |
|  | Created excel spreadsheets and worked extensively with Powerpoint. |

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|  | **U.S. Army V Corp** | **6/2002 - 8/2002** |

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| --- | --- | --- |
|  | **Germany** |  |

|  |  |  |
| --- | --- | --- |
|  |  | **Salary: $5.80 USD Per Hour** |

|  |  |  |
| --- | --- | --- |
|  |  | **Hours per week: 40** |

|  |  |
| --- | --- |
|  | **Summer Hire Employee** |

|  |  |
| --- | --- |
|  | Created powerpoint presentations, filed documents, worked on excel spreadsheets. Learned how to interact in an office environment |

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| **LANGUAGES** | **German** |

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|  | **Spoken:** | Intermediate |

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| --- | --- | --- |
|  | **Written:** | Intermediate |

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| --- | --- | --- |
|  | **Read:** | Intermediate |

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|  | **Korean** |

|  |  |  |
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|  | **Spoken:** | Intermediate |

|  |  |  |
| --- | --- | --- |
|  | **Written:** | None |

|  |  |  |
| --- | --- | --- |
|  | **Read:** | None |

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| **AFFILIATIONS** | Model United Nations | Club member: I was involved with the club for two and a half years. The class involved debating international issues and learning about the world. I went to two national conferences both held in Chicago (AMUN). The club has helped me with my debate skills and has enabled me to learn more about the world. |