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|  **EDUCATION** |  |
| San Diego, CA | **University of California, San Diego** |
| 2003 - 2008 | *College of Visual Arts* |
|  | Bachelor of Arts in Studio Art |
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| 1996-2000 | **Crescenta Vally High School** |
|  | *High School Diploma received*  |
|  | National Honors SocietySwim Team |
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| **EXPERIENCE** |  |
| Los Angeles, CA10/05-8/05 | **TOSS English***English Instructor* |
|  | * Facilitated a group of students, teaching the English language
* Involved in weekly Teacher’s committee, in charge of presentations and leading group discussions.
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| 5/01-8/03 | **Hana Financial, Inc.** *Clerk, Factoring Department* |
|  | * Prepared monthly statements, sorted files, entered data, and performed other administrative duties
* Revamped documentation system, enhancing access and use of company information
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| La Canada, CA11/99-6/00 | **Youth Employment Service***Student Instructor* * Prepared weekly algebra lessons and designed the year’s curriculum
* Pinpointed students’ areas of needed improvement and tailored the program to meet the students’ specific objectives
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| **LEADERSHIP** |  |
| Tashkent, Uzbekistan7/00-8/00 | **World Charming Colors Organization** *Project Coordinator** Collaborated with organization’s heads, coordinated annual art festival, and developed seminar workshops for individuals with intellectual disabilities
* Created and executed advertising campaign which attracted over 200 youths
* Raised needed funds through mail solicitation and fundraising activities
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| **SKILLS &****INTERESTS** | * Proficient in Excel, Word, PowerPoint, Photoshop, and Adobe Illustrator
* Travel enthusiast; have explored India, Panama, Uzbekistan, South Korea, Japan, Thailand, Mexico, and Guatemala.
* Surfing, painting, and playing the bass guitar.
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