***ANGELA VICTORIA SMITH* (410) – 804 – 6633** [**avsmith9627@gmail.com**](mailto:avsmith9627@gmail.com)

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**PERSONAL DETAILS**

Born: June 1, 1988 USA

Citizenship: American

Mother Tongue: English

Health: Excellent

**CREDENTIALS**

**Oxford TESOL/TESL/TEFL Certification** 2012

*Oxford Seminars*, College Park, Maryland, USA

**Bachelor of Arts**, International Studies (Business Concentration) 2011

**Minor**, French

*Virginia Polytechnic Institute and State University (Virginia Tech)*, Blacksburg, VA USA

**Studies Abroad**, Virginia Tech Paris Program 2010

*Alliance Française*, Paris, France

**CAREER PROGRESSION**

**English Language Assistant** 2011 – 2012

*Ministère de l’Éducation Nationale, Lycée Pasteur*, Somain, France

* ESL instructor employed by the French National Department of Education
* Sole-charge teacher to students aged 13 – 22, class sizes 5 – 20, beginning to intermediate level English
* Provided concentrated instruction in pronunciation, culture, and verbal expression
* Responsible for lesson planning, classroom management, testing, and special projects

**Server** Summers 2008 and 2010

*Ocean Pines Yacht Club*, Berlin, MD USA

* Promoted and sold menu items and services to customers while providing excellent customer service
* Used leadership and management skills when training new employees

**Summer Engineering Intern** Summers 2006 and 2007

*Orbital TMS*, Columbia, MD USA

* Created shipping lists and material requests for purchasing items
* Analyzed inventory in shipping/receiving

**RELEVANT SKILLS AND EXPERIENCE**

**Language Skills:** Near fluent oral, reading, and writing skills in French. Introductory level Spanish and Korean.

**Computer Skills:** Microsoft Windows Operating Systems, Mathematica, Autodesk Inventor, Microsoft Office – Word/Excel/Access/PowerPoint/Outlook, and HTML

**Research/Communication Skills:** Visually presenting and verbally communicating research findings. Collecting, organizing, and analyzing data. Networking with both manufacturing and research personnel.

**Travel:** Aruba, Belgium, Canada, China, Czech Republic, France, Germany, Greece, Italy, Korea, Mexico, Morocco, Netherlands, Spain, Switzerland, and United Kingdom. Belgium, France, and Morocco included stays from 6 – 9 months.

***References available upon request. Able to travel as required. Available for immediate assignment.***