**Danice G. Keathley**

Camp Red Cloud, Uijongbu, South Korea

010-7703-5858

**Objective is to teach English in Korea**

**EXPERIENCE**

**Sept 2008 until present:** My job title is the 2nd Infantry Division Safety Non Commissioned Officer in Charge. I am responsible to give a Field Safety and Composite Risk Management Class to all Leadership in the ranks of Sergeant to 2nd Lieutenant that are stationed in the 2nd Infantry Division. Also, I inspect weapon qualification ranges and various field sites.

**May 2007 thru Sept 2008:** Opened and managed a barracks that houses all new soldiers to South Korea in the rank of Staff Sergeant and below while they in-process the country. My strength in this position reflected my solid organizational skills and good personnel management skills

**Dec 2003 thru Apr 2007:** Master Instructor with the Missile Systems Training Department, Redstone Arsenal, Huntsville, Alabama. Trained select soldiers to operate and repair a test facility van as well as line replaceable units off of the Apache Helicopter.

During this time period, I voluntarily helped a family that has 6 children. Spent a lot of weekends taking these children and a few others on picnics, overnight lock-ins, and helped most of them learn to swim. Also, I tutored some of these children with their school homework.

**July 2001 thru Nov 2003:** Lived and worked as a Staff Sergeant in Hawaii on the island of Oahu. Most of my focus during this time was to inventory parts and turn in equipment; inspect, weigh, and measure aircraft pallets during an emergency deployment and other training exercises, and participated in collecting charity money pledges for the combined federal campaign.

**July 1997 thru June 2001:** Instructor at Redstone Arsenal, Huntsville, Alabama

**June 1995 thru June 1997**: Automatic Test Equipment Operator at Hunter Army Airfield, Savanna

Georgia

**May 1992 thru May 1995:** Automatic Test Equipment Operator in Nurnberg and in Hanau Germany

**May 1989 thru April 1992:** Automatic Test Equipment Operator for 101st Airborne Division, Ft.

Campbell, Kentucky

**EDUCATION and ACCOMPLISHMENTS**

**1988 to present:** Advanced Non Commissioned Officers Course, Basic Non Commissioned Officers Basic Course, Warriors Leadership Course, and Combat Life Savers Course

**2001:** Master Instructor Certification

**1985:** Obtained my Texas Real Estate Broker’s License**.**

**1981:** Bachelor of Business Administration (BBA) from Stephen F. Austin State University, Nacogdoches, Texas in Administrative Services.