**EDUCATION\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**UNIVERSITY OF PENNSYLVANIA**, College of Arts and Sciences, Philadelphia, PA

Bachelor of Arts, Magna cum laude and Phi Beta Kappa, May 2010

**Major**: English; History with World History concentration

**Minor**: Asian American Studies

**Cumulative GPA**:3.77

**KING’S COLLEGE LONDON,** London, England

The University of Pennsylvania’s English Program in London, September-December 2008

**Semester GPA**: 3.75

**EMPLOYMENT\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ADAPTED AQUATICS**, Annandale, VA

*Children’s Program Volunteer*, September 2004-May 2006

Taught young children (ages 4-10) with disabilities the basics of swimming on a weekly basis. Led group activities for the acquisition of breathing and motor skills in the water. Created games for students and parents to participate in together while learning how to swim.

**THE PUBLIC DEFENDER SERVICE FOR THE DISTRICT OF COLUMBIA,** Washington, D.C.

*Investigative Intern/Assistant to Defender, General Felony and Juvenile Division* (Unpaid), May-August 2008

Located, interviewed and recorded official statements from witnesses. Prepared and served *In Forma Pauperis* subpoenas, assisted with briefs and conducted legal research and criminal background checks. Measured and photographed crime scenes and created courtroom exhibits.

**VAN PELT-DIETRICH LIBRARY**, Philadelphia, PA

*Interlibrary Loan Assistant;* *Circulation Desk employee,* September 2006-January 2010

Processed and filled incoming Interlibrary Loan requests for documents and other texts. Assisted students in locating library books, articles, and films. Checked books and films out to library patrons.

**THE UNIVERSITY OF PENNSYLVANIA’S VIDEO VAULT,** Philadelphia, PA

*Penn Student Agencies Associate*, September 2006-May 2008

Catalogued all films in an online database. Sold food and beverages and rented out films to students.

**ACTIVITIES\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Undergraduate Advisory Board of the Asian American Studies Program**

*Board Member*, September 2006-May 2010

Organized and publicized the student protest against the 2008 proposed university budget cut to the program, resulting in the collection of over 2,500 signatures from students, faculty, and alumni. Planned and executed discussion panels and alumni networking and mentoring events.

**Penn Consortium of Undergraduate Women (PCUW)**

*Programming Coordinator*, May 2009- May 2010

Coordinated all logistics for Women’s Week 2010, including contacting and booking a keynote speaker and scheduling events for women’s- interest organizations on campus. Directed various fundraising efforts in conjunction with cultural resource centers.

**alpha Kappa Delta Phi Sorority, Inc.**

*Vice-President, External*, January 2009-January 2010

Publicized sorority events to the Penn community, including other fraternities and sororities, cultural centers, and academic departments. Organized one self-defense forum geared toward undergraduate women and one public-interest forum per semester.

*Vice-President of Community Service*, January -May 2008

Researched and coordinated various volunteer opportunities, such as hosting blood drives and participating in weekly soup kitchens to benefit local West Philadelphia residents. Organized an on-campus coffeehouse event to raise funds for the Susan G. Komen Foundation in support of breast cancer research, alpha Kappa Delta Phi’s national philanthropy.

**The Washington Coalition for Comfort Women,** Washington, D.C.

*Volunteer*, May-August 2009

Researched and contacted potential speakers and venues for the 2009 War and Women’s Human Rights International Exhibition and Symposium. Introduced and implemented new publicizing methods for the exhibition’s events.

**ADDITIONAL SKILLS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

* Conversationally fluent in Spanish.