**JEFFREY A. BECK**

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**Objective**

To further English language and communication skills though a rewarding position in the English education field.

**Education**

**Portland State University**

**Portland, OR**

B.S., Business Administration, Management, August 2008.

**Work Experience**

**Ebo-Young Talking Club**

**Nogyung, Uijungbu**

Summer 2008 to Winter 2009 – Native English Teacher

* **Created** all new tests, lesson plans, homework, and materials for the Let’s Go series of books.
* **Taught** preschool, elementary, middle, high, college and adult students.

**Pacific Research Associates**

**Portland, OR**

Summer 2006 to 2008 – Research Associate

* **Managed** Teaching American History project from 2006 to 2008.
* **Edited** and proof read reports sent to the Nevada School Districts and the Nevada State Senate.
* **Created** Teaching American History surveys and documents used by teachers and administrators.

**Related Experience**

* **President** and Vice President of Portland State University’s Tae Kwon Do Club for 2006-2008.
* **Taught** beginner and intermediate level Tae Kwon Do skills to college students.
* **Volunteered** for Cautious Kids and Safety Town, teaching children safety skills, sponsored by Salem-Keizer School District, Salem, Or.

**Additional Experience**

* **Volunteered** with Hands on Portland, assisting the elderly in conjunction with the poverty senior capstone at Portland State.
* **Volunteered** for four years during the fall campaigns of the United Way of the Willamette Valley, Salem, OR.

**Languages, Skills and Abilities**

Basic Korean

Technical Writing

Statistics

Microsoft Office

Microsoft Access

C++

Pascal

Java

JavaScript

Basic

HTML

Visual Basic