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| **Jae Yi**  7525 Petersburg St. Unit B, Anchorage, AK 99507  (p)907-727-1661• Email: iamjaee@gmail.com |  |

**Objective**

To be in an environment that will utilize my skills as a teacher.

**Education**

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| **M.S. in Project Management**  University of Alaska, Anchorage | *Currently Pursuing* |
| **B.S. in Technology**  *University of Alaska, Anchorage* | *August 2008* |
| **A.A.S in Telecommunication, Electronics, and Computer Technology**  *University of Alaska ,Anchorage* | *May 2005* |

**Qualifications**

* Over 7 years of combined experience working with students of various ages with intent to guide them to reach their highest potential for success.
* Extensive experience instructing TOEFL reading, writing, and speaking curriculums.
* Independently capable of designing and coordinating curriculum resourcefully with effective efficiency.
* Reliable team player and leader that possess excellent communication skills. Capable of communicating clearly verbally, written, presentation or digitally.
* Self-motivated professional, possessing proficiency in various office software and working knowledge of managerial and operation tools.

**Related Work Experience**

***Science Teacher,*** *Haven Christian International School* 08/09 – 04/10

* Taught grades 7th – 12th in an academic focused private school.
* Taught subjects in Life Science, Space Science, Speech, Presentation, SAT reading, Literature and Essay Writing.
* Designed, developed, coordinated and taught elective subjects in Guitar and Photography.
* Was the elected homeroom teacher for the senior class and was responsible for maintaining student’s progression in and outside of school.
* Was the school’s college adviser, guiding students in achieving entrance into proper Universities. Students Achieved acceptance in University of Washington, Arizona State University, University of Michigan, University of Bloomington, Oklahoma State University, and University of Michigan.

***Middle School English Instructor,*** *Avalon English Academy*  11/08 – 07/ 09

* Taught Korean middle school students specifically focusing on English and the IBT TOEFL exam.
* Creatively prepared curriculums using textbooks, games, and speaking exercise to maximize learning experience. Often used presentation to efficiently teach in a timely manner.
* Created essay and speaking exercise specifically targeting higher IBT TOEFL scores.
* Performed and managed verbal and written placement testing for students prospecting students.

**Other Work Experience**

***IT Tech I,*** *Corestaff Service* 09/08 – 11/ 08

* Temporary Wells Fargo project installing new computers and updating them to existing servers
* Replaced computers, installed software, installed banking peripherals and printers

***Airway Transportation System Specialist****,* *Federal Aviation Administration* 04/06 – 03/08

* Was certified in CM radio equipment, Weather Automated System, Ground Based Transceiver, SACOM satellite system and SAWS.
* Preformed environmental maintenance
* Scheduled and performed periodic and preventive maintenance
* Was responsible for troubleshooting and repairing failed equipment
* Installed electronic equipment and lighting aids that assisted aviation navigation.
* Coordinated and administered planned implementations for site upgrades
* Received training on high voltage and electrical grounding

**Volunteer Experience**

***Sunday School Coordinator,*** *Alaska Onnuri Church, 0*6/2006 – 06/2008

* Was Responsible for developing weekly lessons and curriculums for children from pre -school to 6th grade.
* Prepared and teach weekly lessons for the main Sunday service .
* Planned and coordinate extra activities such as games, arts and craft, and field trips.
* Presented monthly progress report to the Parent Teacher Association.

***Youth Leader****, Alaska Oriental Mission Church,* 07/2002 -01/2005

* Interacted with teenagers with a positive, encouraging, and energetic attitude.
* Organized and chaperoned youth activities. Lead a small group of teenagers for weekly lessons.
* Was responsible for weekly operation of audio and visual presentation and preparation of Power Point presentation for weekly lessons.

***6th grade Teacher***, Alaska Oriental Mission Church: Vacation Summer School, 07/2004

* Developed innovative math and English curriculums to instruct to a class of 14 students
* Identified individual student’s learning comprehension to accommodate different learning style and individual student’s needs.
* Provided educational resources to maintain and maximize productivity.

***Kindergarten Teacher Assistant****, Alaska Oriental Mission Church*: *Vacation Summer School*, 07/2002, 07/2003

* Assisted the teacher with daily teaching curriculum and other extra activities such as arts and craft, reading, outdoor activities, game, and one on one tutoring.
* Interacted with students with exciting, encouraging, and energetic attitude.

**References**

Available upon request; previous supervisors may be contacted