**C**urriculum **V**itae

**Dylan Oelschig**



+27 76 1924354

dylanoelschigdao@gmail.com

Location: Cape Town, South Africa

Willing to relocate globally for employment

**Cover letter**

**I am a diligent person who has great aspirations in life and strives for success.**

**I am a straight forward person with a great balance of extroversion and introversion.**

**I am a healthy athletic person who enjoys sports and recreational activities.**

**I have the ability to socialise, communicate, interact and form strong bonds and relationships with individuals in quick spaces of time. My family and I moved around a lot, so I have had the opportunity to understand People from all walks of life.**

**I enjoy breaking the ice and ridding of awkward moments.**

**I’m always highly motivated and have a desire to complete anything I start.**

**I seek adventure in any moment of life and take opportunities with no hesitation.**

**I would take any opportunity to travel and experience different cultures and form a more intricate outlook in both the cultural world and business world.**

**Lastly I have successfully completed my BBA degree (Heriot Watt University).**

**These are just a few of the things that you should know about me. I know that you will not be disappointed in employing me and that will see me as a great lucrative asset to your company.**

**C**urriculum **V**itae

**Dylan Oelschig**

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| --- | --- |
| **Personal Details** |  |
| **Surname** | Oelschig |
| **First Name** | Dylan Adrian |
| **Nationality** | South African |
| **Home Language** | English |
| **Other Language** | Afrikaans |
| **Own Vehicle** | Yes |
| **Drivers’ Licence** | Yes |
| **Identity** **Number** | 9106085037089 |
| **Sex** | Male |
|  |  |
| **Junior Education** |  |
| **School** | Weitzman Primary School |
| **Period** | 1998-2005 |
| **Senior Education** |  |

|  |  |
| --- | --- |
| **School** | Camps Bay High School |
| **Period** | 2005-2006 |
| **School** | Sir Pierre Van Ryneveld high School |
| **Period** | 2006-2007 |
| **School** | Kings Way High School |
| **Period** | 2007-2009 |
| **Qualification** | **NQF 5** |
| **Subjects** | Math, Science, Life Orientation, History, Geography, Afrikaans, English |

|  |  |
| --- | --- |
| **Tertiary Education** |  |
|  |  |
| **Institute** | CTI Education group Pearson and London school of business and management |
| **Period** | 2011/1/8 – 2012/12/7 |
| **Qualification** | **Higher National Diploma in Business (LSBM, EDEXCEL)** |
| **Subjects** | * Business Environment * Human Resource Management * Marketing * Managing Financial Resources and Decisions * Managing Communications Knowledge and   Information   * Business Strategy * Organisations and Behaviour * Administrative Practices and Procedures * Small Business Enterprise * Managing Human Resources * Marketing Planning * Management Accounting: Costing and Budgeting * Project Management * Human Resources Development * Sales planning and Operations * Business Decision making |
| **Institute** | CTI Education group Pearson and London school of business and management |
| **Period** | 2013/1/15 – 2013/12/6 |
| **Qualification** | **Bachelor of Business Administration (Heriot Watt University)** |
| **Subjects** | * Strategic Management * International Strategic Management * Operations Management 1 * Operations Management 2 * Consumer Behaviour * International Marketing * Financial Theory and Markets 1 * Financial Theory and Markets 2 |

**Skills Summary**

**My traits:**

* I have a high Business development aptitude and entrepreneurial spirit.
* I am Success driven with a strong work ethic.
* I have excellent interpersonal skills and a high level of integrity.
* I have a high degree of self-confidence and leadership.
* Experience in creating and maintaining client relationships.
* Strong written and verbal communication and presentation skills. • Advanced computer skills (Excel, Power Point, Word, etc.)
* Strong organizational skills.
* I pay great attention to detail.
* I also possess the Ability to juggle multiple projects, co-ordinate work and establish priorities.
* I’m Solution Oriented.
* I’m also very collaborative.

**Employment History**

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| --- | --- |
| **Period** | Jan-Nov 2007 |
| **Company** | Sportscene |
| **Position** | Sales representative |
| **Duties** | * Sell apparel and merchandise * Customer service * Organize layout of facilities and exhibition stand |
| **Period**  **Company** | Feb-Oct 2008 Butcher boys |
| **Position** | Waitron **/** Barman |
| **Duties** | * Serve customers * Clean and organize facilities |
| **Period**  **Company** | Jan-Nov 2009 Total sports |

**Position** Sales representative

**Duties**

* + - * Sell apparel and merchandise
      * Customer service
      * Organize layout of facilities and exhibition stand

**Period** Jan-Nov 2010

**Company** Universal mint

**Position** Sales representative/ management/ executive assistant

|  |  |
| --- | --- |
| **Duties** | * Customer service * Accounts and company finances * Company contracts * Administration * Sales * Reception duties * Transportation and delivery of die’s for commemorative coins |

|  |  |
| --- | --- |
| **Period** | Feb-April 2014 |
| **Company** | Telone SA |
| **Position** | Training in and selling of PABX systems |
| **Duties** | * Cold calling * Door to door sales |
| **Period**  **Company** | May-July 2014  ACI DATACOM |
| **Position** | Sales management |
| **Duties** | * Cold calling * Door to door sales * Management * Administration |
| **Period** | Aug-Oct 2014 |
| **Company** | Uthetha |
| **Position** | Telecoms solutions advisor |
| **Duties** | * Cold calling * Door to door sales |

**Employment References**

ACI Datacom: +27 61 4236699

Universal mint: +27 21 4265662

Utheta: +27 72 574-3184

