**Darren Kennedy**

**Personal Details**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: Darren Kennedy

D.O.B: 18th June 1984

Tel: +61 450049020

Email: darrenkennedy18@yahoo.co.uk

Nationality: Irish

Home Address: Ardrinanne, Annascaul, Co. Kerry, Ireland

Current Address: 6/2 Emilton Avenue, St Kilda, VIC, 3182, Australia

**Personal Statement**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I have recently completed a 120 hour TEFL course and I am now seeking my first full-time teaching position overseas. I am looking to teach a range of age groups and I am keen to put into practice the skills acquired during my course, while further developing my understanding of core ELT techniques.

**Key Skills**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Strong people skills developed while working in Recruitment and Sales environments over the last 4 years
* Communication skills practiced through presentations to prospective clients during my 16 months in Recruitment and presentations to up to 100 people during my 4 year Degree studies
* High degree of cultural understanding learnt through my travels, meeting and travelling with people in the USA, New Zealand, Australia, and South East Asia.

**Education & Qualifications**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

April 2010 **i-to-i - 120 hours TEFL Course**

Online TEFL Course, TEFL Classroom Course, Grammar Awareness Course, Teaching English One-to-One, Teaching English to Young Learners, Teaching Large Classes, Teaching with Limited Resources.

2002 - 2006 **Cork Institute of Technology**

Degree: Bachelor (Hons) of Business Studies 2:2 (Marketing & Management)

1996-2002 **CBS Dingle Secondary School, Co. Kerry**

Leaving Certificate 2002 English, Mathematics, Business Studies, Economics, History, Spanish

**Employment History**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

June 2008 – June 2010 **– Travelling and working throughout Australia** (Australian visa restrictions limit the period of time you can work with any one employer to 6 months)

**Sensis Pty Ltd**, Level 5, 222 Lonsdale Street, Melbourne

January 2010 – June 2010 (Temporary employment through Hudson)

**Quality Checker**

* Quality checking and error resolution for advertisements waiting to enter national and local Yellow Pages directories throughout Australia.
* Last point of contact before ads are published therefore requiring high attention to detail and constant interaction with customers, colleagues, and management

**Kormilda College**, Berrimah Road, Darwin

July 2009 – December 2009 (Temporary employment through Jobwire)

**PA to Head of Middle School**

* Management of the Head of Middle Schools time by scheduling appointments, managing conferences and travel arrangements, diary management, correspondence, note/minute taking, as well as co-ordination of all demands to achieve maximum effectiveness
* Solely and successfully organized end of year Middle School Awards Evening, involving co-ordination of 120 students, in Darwin Entertainment Centre which was attended by 1000+ guests

**ACE Insurance**, 28 O'Connell Street, Sydney

January 2009 – June 2009 (Temporary employment through Options Consulting)

**Telesales Agent**

* Selling different types of life and accident insurance to customers via the telephone
* Cold calling in order to create new business
* Informing customers of offers, promotions and variety of products, and verifying payment details.

**Cubic Transportation Systems,** Level 2, 333 Adelaide Street, Brisbane

July 2008 – December 2008 (Temporary employment through Hays Recruitment)

**Claims Investigator**

* Investigate claims of patrons traveling on Queensland Transport
* Run reports on different devices and machines to determine feasibility of refunds, and calculate correct refund amounts if required. Then contact patrons to advise on outcome of their claims

**Employment experience in Ireland:**

**Sigmar Recruitment**, 33 South Bank, Crosses Green, Cork City, Ireland.

March 2007 - June 2008

**Technical Recruitment Consultant**

* Solely ran the Technical Desk in Munster for Sigmar, dealing with permanent and contract positions, working with a host of multinationals in the Pharmaceutical, Medical Device, Engineering, Electronics, and Production Sectors providing a highly professional recruitment service to candidates and clients and for the development of new business.
* Screening, interviewing and reference checking candidates on a daily basis and representing candidates to prospective clients
* Conducting client meetings and selling Sigmar’s services within a presentation environment
* Communicating and liaising between candidates and clients in order to obtain placements
* Meeting revenue targets within time periods and billing frameworks
* Marketing and advertising in national/local newspapers and on the internet. As well as being strongly involved in the generation of new advertising ideas and the completion of these such as radio, bus shelters, flyers, open days, etc.
* Took place in the hiring process of replacement consultant and carried out entire training process with him.

**Intercall Management**, South Douglas Road, Cork

July 2006 - March 2007

**Sales Executive**

* Selling advertising space for the Evening Herald and Irish Independent via telephone, email, fax, etc. Cold calling in order to create new business
* Interacting with clients on a daily and weekly basis including discussing the design and layout of ad, taking payment details, supplying VAT receipts, etc

**Interests**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* I enjoy learning about new cultures, meeting new people, and exchanging stories
* I play football and tennis and enjoy swimming on a weekly basis
* I enjoy reading a range of literature from modern novels to biographies

**References**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Mr. Brett Crelley**

Language Instructor

International College

La Trobe University

Melbourne, Australia.

Email: bertisg@hotmail.com

**Mrs. Maria Shannon**

Manager

Sigmar Recruitment

Cork, Ireland.

Tel: +353 21 4315770

Email: msheehy@sigmar.ie