# **Claudia Pafumi**

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**Education**

**University of Massachusetts-Boston** M.ed 2010

 Graduate College of Education, Curriculum and Instruction Department

 Secondary Education with a concentration in history

**Guilford College, Greensboro, NC** B.A May 2005

 Major in sociology, concentration in women’s studies and religious studies

**Relevant Experience**

**Camp Invention, Arlington, MA**  2010

**Camp Counselor**

Worked at a science camp for grades 1-6. Lead counselor for 4-6th grade group. Duties included fostering group learning, discipline and directing schedule for 15 children.

**Arlington High School, Arlington, MA**  2010

**Teacher**

Student taught in a 11th and 12th grade social studies classroom. Taught both an honors and a regular level U.S. History II class. Created and implemented new lesson plans. Additional duties included covering ESL classes as well as proctoring AP exams.

**Guilford College, Greensboro NC**  2004

**Program Leader**

Led fifteen incoming freshman students on various service trips as part of the “Multicultural Greensboro” orientation program geared to community service.

**YWCA of Greensboro, NC** 2003-2005

**Volunteer Coordinator**

Recruited and trained volunteers from Guilford College to work at teen parent mentoring program. This included matching program participants with volunteers serving as mentors for teen moms.

**Historic Neighborhoods, Boston, MA** 2002

**Education Intern**

Oversaw a summer arts program at non-profit community organization for

 Teens participating in city summer camps. Created and implemented lesson plans.

### Other Work Experience

### HMFH Architects, Cambridge, MA 2010

**Assistant Office Manager**

 Currently working at an architecture firm that specializes in building schools.

 Provide office support for forty-six architects at mid-size company.

**Harvard University Health Services, Cambridge, MA** 2006-2010

**Staff Assistant**

Primary contact for students and staff regarding university health insurance benefits, claims, and all related issues.

###### License Information

Certificate No. 430714 issued by Massachusetts Dept. of Elementary & Secondary Education

Initial License in History (5-8) and History (9-12) issued July 2010