Jennifer Eastwood

8008 SE Middle Way, Vancouver, WA 98664

Cell: 360.952.1816 Email: jaeastwood@gmail.com

**O b j e c t i v e**

Teach English as a Foreign Language.

**S U M M E R Y O F Q U A L I F I C A T I O N S**

* Teaching experience in South Korea.
* TEFL Certified with endorsements: Business Learners, Young Learners, Grammar Advisor
* Speak very little Spanish
* Computer skills: Certified - MS Word 2007 and Excel 2007
* Proficient in office functions, inventory and operations of equipment
* Excellent customer service skills.
* Friendly, outgoing, and honest.
* Good work ethic, very organized
* Eager to learn, great with kids

**E x p e r i e n c e**

English Teacher 8/2013- present

Poly Returnee Education Institute

5F. Jungam B/D 18-8 Namcheon-dong, Suyeong-gu, Busan, Korea

* Prepared and taught several English academic subjects
* Taught kindergarten and elementary students

Nanny 8/12- 11/12

Chad and Megan Coensen

4818 SE Paladin Ln., Hillsboro, OR 97123

* Served as part time nanny for a 1 year old boy
* Played, went on walks, fed, and sang him to sleep.

Marketing Executive 6/12- 10/12

Melaleuca The Wellness Company

Vancouver, WA

* Refer customers to shop with Melaleuca online
* Give presentations, and keep in contact with customers who enroll

Caroler 10/11-12/12

The Grotto Carolers

8840 NE Skidmore St., Portland, OR 97220

* Attend rehearsals and assigned nights for Caroling

Nanny 10/11- 6/2012

Larry and Toni Dickerson 12/2012 – 08/2013

9603 NE 11th Way, Vancouver, WA 98664

* Served as part-time nanny for kids, ages 4 and 8
* Played various activities and prepared snacks
* Provided transportation from school to home, and other errands

Hostess/Singer 06/11- 01/2012

Romano’s Macaroni Grill

300 SW Yamhill St., Portland, OR 97204

* Greet guests and escort them to their table.
* Help in cleaning and organizing the work area.
* Sing at customer’s table or when wanted.

Hostess/Take-Out 8/09-8/11

BJ’s Restaurant and Brewery

12105 N. Center Ave., Portland, OR 97217

715 E. Shaw Ave., Fresno, CA 93710

* Greet guests and escort them to their table.
* Help in cleaning and organizing the work area.
* Take food orders and prepare them.

Team Member 8/09-7/10

Jamba Juice

570 S Clovis Ave. #105, Fresno, CA 93727

* Greet guests
* Prepare and make food orders

Chorister Internship 8/07-4/10

College Community Congregational Church

5550 N. Fresno St., Fresno, CA 93710

* Perform weekly in choir

Part time floater 5/07 – 12/07

Gottschalks

7890 N. Blackstone Ave., Fresno, California 93720

* Assisted guests with merchandise
* Provided excellent customer service
* Managed day to day department functions

Administrative Assistant/Instructor 1/08- 7/09

Barbizon of Fresno

7447 N. First St. Suite 200, Fresno, CA, 93720

* Greeting guests, answering phones and other office duties
* Instruct kids on modeling, acting, poise, posture and professional behavior

Receptionist/Computer Lab Monitor 10/02–5/07

Information Technology Services Department

Fresno Pacific University

1717 S. Chestnut Ave., Fresno, CA 93702

* Answered phone, responded to emails.
* Monitored computer lab, provided assistance to users.
* Maintained printer, resolved computer or printer problems, and processed equipment complaints.

Clerk/Inventory 6/06 – 8/06

Portland Public School District

Portland, OR

* Responsible for curriculum inventory.

Maintenance/Counselor 6/04 - 8/04

Camp Keola, Lakeshore, CA

P.O. Box 111, Reedley, CA 93654

* Participated in food service, building/grounds maintenance.
* Provided counseling/mentoring to student participants.

Personal Nanny 6/03 – 8/03

Pat and Vicki Stone

Via Tranquilla, Santa Barbara, CA

* Served as full-time nanny supervising three students ages 6, 14 and 15.
* Provided transportation, prepared meals, cleaned house.

Parcel, Canned Goods Department 5/00 - 6/01

Fred Meyer

16600 Southeast McGillivray Boulevard, Vancouver, WA 98683

* Organized stocked grocery and pharmacy departments and returned misplaced items.
* Provided excellent customer service including bagging groceries, and assisting customers to their cars, personal shopping.
* Participated in building maintenance and other duties as assigned.

**E d u c a t i o n**

BridgeTEFL, Online course of 120 Hours June 2013

Certificate in Teaching English as a Foreign Language

Fresno Pacific University, Fresno, CA May 2007

Bachelor of Arts Degree - Music (emphasis Vocal Performance)

Barbizon School of Modeling and Acting, Fresno, Ca April 2007

Graduated

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**A C T I V I T I E S**

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| --- | --- | --- |
| Chorister | Musica Collegium  St. James Cathedral | January 2013- present |
| Private Voice Lessons | Nancy Olsen-Chatalas | April 2012- July 2012 |
| Model in Fashion Shows | Various Artists | March 2012- present |
| Advanced Film Acting Class | Jesse Vint | December 2011-June 2012 |
| Advanced Theater Acting Class | Tim True | August- September 2011 |
| Proscout | Jennifer Eastwood | Spring 2011 |
| Volunteer Model | Buckingham Images and Modeling | Fall 2010 to Spring 2011 |
| Chorister | North Fresno Church | Fall 2010 |
| Music and Worship Search Team Committee Member | North Fresno Church | Fall 2010 to Summer 2011 |
| Portugal Missions Trip Member | North Fresno Church | June 2010 |
| Food Distributer | Trailer Barn | January 2010 |
| Packaged Lunches | Poverello House | January 2010 |
| Paid Camp Counselor | Camp Keola | Summer 2009, 2010 |
| Mexico Missions Trip Leader | North Fresno Church | Spring 2009 |
| International Modeling & Talent Association (IMTA) | Barbizon/Hott Model and Talent Management | Winter 2009 |
| San Joaquin Chorale | Fresno Pacific University | Fall 2008-Spring 2011 |
| Worship Team | North Fresno Church | Fall 2008-Spring 2011 |
| Church Camp Counselor | Sugar Pine Christian Camp | Summer 2008 |
| Music Camp Counselor | Fresno Pacific University Music Camp | Summer 2008, 2009 |
| Paid Model | Gottschalks fashion show at Dominion Courtyard Apts. | Summer 2007 |
| Volunteer Model | Gottschalks back to school fashion show | Summer 2007 |
| Volunteer Voice Instructor | C.H.E.F.A. Choir | Spring 2007 |
| Fiddler on the Roof | Fresno Pacific University | Spring 2007 |
| Church Leadership Class | New Heights Baptist Church | Summer 2006 |
| Worship Team | Southeast Church | Fall 2004- Spring 2005 |
| Chamber Singers | Fresno Pacific University | Fall 2003-Spring 2007 |
| Volunteer with Children’s Ministries | Calvary Chapel Santa Barbara | Summer 2003 |
| Volunteer Tutor at “Kids Club” | Winery Apartments | Fall 2002 |
| Concert Choir | Fresno Pacific University | Fall 2002- Spring 2008 |
| Volunteer Church Camp Counselor | Camp Wi-Ne-Ma | Summer 2002 |
| Volunteer Teacher Aide | Burton Elementary | Spring 2002 |
| Volunteer Outdoor School Counselor | Camp Wa-Ri-Ki | Spring 2000- Spring 2002 |

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**R E F E R E NC E S**

Larry Dickerson

9603 NE 11th Way

Vancouver, WA 98664

360.601.9242

Lori Howard

1407 NE 102nd Ave.

Vancouver, WA 98664

360.798.5425

Ryan Lamanuzzi

715 E. Shaw Ave.

Fresno, CA 93710

559.570.1900