

Albert Yu

**EDUCATION**

Saint Martin’s University, Lacey, WA

BA, Education Major, History Minor

South Puget Sound Community College, Olympia WA

Associates of Arts

Real Estate License

**EMPLOYMENT**

Hp Building, Yeuido, Seoul, Korea

Title: English Instructor (Conversation, Business English)

June 2013-September 2013

Poly School, Seoul, Korea

Title: Kindergarten/Elementary Teacher/Head Foreign Teacher

July 2010-April 2012

* Immersion, phonics, reading, music
* Debate, Grammar, Writing, Reading, Social Studies, Vocabulary
* Administrative aid

Solution Partners Northwest, Bellevue, WA

Title: New Home Specialist Contractor

December 2007 – June 2010

* Assisting sales, assisting with marketing and sales team
* Finance
* Updating database, Client Communication
* Assisting Clients (responding to inquiries, inbound phone calls, emails, relaying information)
* Assisting and working with customers in New Home Show Room.

Meadow Elementary, Mountain View Elementary, Pleasant Glade Elementary, Lacey WA

Title: Student Teacher/Junior Achievement Program Teacher

September 2005 – 2007

* Implementing teaching based instructions from Lesson Plans
* Grading, Correcting Assignment
* Implementing Classroom Management Program
* Assisting Reading Program
* Devising/Teaching Lesson Plans

LACEY PARKS & Recreation, Lacey, WA

Title: Site Coordinator, Staff Program Supervisor, After School Program Counselor

November 2004- August 2007

* Supervised and managed summer day camp while maintaining safe working environment.
* Implementing class projects derived from Lesson Plans, conduct sports activities, reading program
* Supervised Chinook Middle School After School Program (30 + plus children) including training of supporting staff.
* After School Tutoring
* Class Room Management and oversight
* Documenting invoices, data entry, bookwork, scheduling, mailing, data entry

Catholic Community Services, Olympia, WA

Title: Certified Case Aid Worker

December 2001- August 2004

* Developing and implementing social and educational skills to foster children
* Tutoring math, reading, and writing
* Executing Individual Care Plan

Double Joy Restaurant, Lacey, WA

Title: Manager

March 2001 – December 2005

* Trained employees, overseeing staff, ordering materials/supplies
* Data entry, bookwork, billing transactions
* Sales plan, marketing strategies

**EXTRACURRICULAR ACTIVITIES**

Volunteer Youth Basketball Program Assistant Coach, Lacey, WA

Intramural Sports Saint Martin's University, Lacey, WA