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|  Jong Yun Back |
|  | 3208 TWIN FALLS LN, MATTHEWS, NC 28105 |704-989-2775 | jyb001@bravemail.uncp.edu |

**OBJECTIVE**

To obtain long terms employment with a well established organization where I may fully utilize my skills and abilities.

**EDUCATION**

University of North Carolina at Pembroke [May 2009]

Pembroke, NC

Bachelors of Science in Biotechnology

**Employment History**

Sam’s Cleaners [August 2000 – May2010]

Matthews, NC

Business Manager

* Organized and managed customer’s database, recording all sales and cash flow. Developed and maintained great relationships with customers using efficient marketing tools (post cards, massive e-mail systems, flyers, etc.).

Sung’s Convenient Store [August 2004 – January 2005]

Matthews, NC

Business Manager

* Managing and operating the business. Managed inventory control, and held responsibility of recording the total cash flows of the business at the end of each day.

**teaching experience**

Korean First Presbyterian Church of Charlotte [May 2000 – May 2002]

Charlotte, NC

Sunday Bible School Teacher, Elementary Level

**Research experience**

Plasmid Recombination and E.coli Transformation [August 2008 – December 2008]

University of North Carolina at Pembroke – Pembroke, NC

Dr. Maria Pereira

Fermentation of 1-butanol by clostridia acetobutylicum [January 2009 – May 2009]

University of North Carolina at Pembroke – Pembroke, NC

Dr. Sivanadane Mandjiny

**awards, honors, and certificates**

The National Scholastic Art Awards, Awarded Silver Key – Charlotte, NC [January 2003]

University of North Carolina at Pembroke Academic Honors List – Pembroke, NC [Spring 2007, Spring 2008, Spring 2009]

American Red Cross CPR/AED Adult Certificate – Charlotte, NC [May 2009]

American Red Cross Standard First Aid Certificate – Charlotte, NC [May 2009]

**computer and language**

Microsoft Office Word, Excel, Power Point, and Basic Microsoft Windows.

English, Korean – Fluent in both languages. Able to read, write, and communicate.