#### **Gregory Williams**

#### (916) 241-5982 **gbw84@yahoo.com**

### ***Objective***

* Currently seeking an entry level position that will allow me to utilize my skills to multitask, maintain excellent interpersonal communication, time management, and problem resolution skills.

Software: Microsoft Word, Excel and Power Point

***Education***

**California State University Sacramento**, Sacramento, CA

**Bachelors of Arts in Communication Studies,** **with a concentration in Digital Media**

Date of Graduation: Summer 2008

**Antelope** **Valley Community College**, Lancaster, CA

**Associate of Arts Degree in Digital Photo Imaging**

Date of Graduation: June 2004

**Antelope Valley High School**, Lancaster, CA

Date of Graduation: June 2002

### ***Experience***

**Volunteered with helping children in my church and community.**

2002-present.

### **Antelope Valley Community College,** Lancaster, CA

### ***Student Ambassador 2003-2004***

* Acted as a liaison between the College and varying public institutions while performing duties such as, dispersing information about the College and coordinating activities with the differing institutions.

### **Elite Investments Group Inc.** San Diego, CA

### ***Marketing Representative and Recruiter 2005-2007***

* Assisted in the recruiting and marketing of financial investors and investment vehicles respectively.

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### **The Atrium Residence, Senior Citizens Home.** Sacramento, CA

### ***Waiter 2008***

* Assisted in food preparation, and served elderly residents.

***References***

Available upon request