

Chloe Lee

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Objective

Desire an ESL teaching position which I can apply my English writing, speaking, and grammar skills to the students in South Korea.

Education

Indiana University, Bloomington IN (December 2009)
Bachelor of Arts and Science
Majors: B.S - Apparel Merchandising
B.A - Studio - Fine Art
Certification: Fashion Design



Apparel Merchandising Related Experience

Elizabeth Sage Collection (January 2009 to May 2009)

One of the nation's premier collections of historical and contemporary clothing, accessories and educational fashion resources
Learned how to manage museum warehouse (hands-on laboratory)

Fashion Show Project

Create + Collaborate + Contribute Student Fashion Show (March 2008)

Member of the commentary group
Created video featured as the background of the runway by using Flash CS3
Showcased three of garments in the show from class projects

Graphic Design Related Experience

Asian Culture Center (May 2008 to Present) – Host and Graphic Designer

Design posters, flyers, reception cards, and brochures for IU Asian Culture Center's events
Help the director of Asian Culture Center during events
Teach Korean culture to the children day camp during summer time
Maintain a clean and orderly environment

Other Experience

Airvac Inc. (May 2009-July 2009) – Internship

Analyzed inventory accuracy for the purchasing department
Managed in general ledger, accounts payable, accounts receivable, and direct deposit
Inspected parts in the production department
Delivered mail to departments

Qualifications

Proficient in Adobe Photoshop CS4, Illustrator CS4, Flash CS4, InDesign CS4, Macola, Microsoft Office Power Point, Outlook, Excel, Publisher, and Words
Fluent in English and Korean
Able to handle a multitude of tasks at once, meeting deadlines under pressure
Works cooperatively and harmoniously with others
Had some private tutoring experiences
Willing to relocate