**James McKeever**

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**Busan, SOuth Korea**

**Contact No: 010-2881-1988**

**EMAIL: jamesatnci@live.com**

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| **Personal Information** |
|  | 1. D.O.B: 07/11/1988
2. Nationality: Irish
3. Availability: March 1st 2013
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| **Summary of qualifications** |
| Title of QualificationTitle of Qualification | National College Of IrelandIFSC Mayor Street Dublin 1BA Honors in Financial ServicesPresent: Sep 2008- May 2011Grade Awarded : 2:1 Cloaiste Dhulaigh College of Further EducationDublin 17European Studies and LanguagesAwarded a Full Fetac Level 5 Cert in French, German, Communications, European Studies, Business Management, and I.TPresent Sep 2007 – May 2008 Beneavin College De La SalleDublin 11Awarded Leaving Cert Traditional  |

 Present: Sep 2002 – July 2006

**Work Experience**

 Junghyun Elementary

 Busan, Saha Gu

 Feb 2012 – Present

 Position: Guest English Teacher

Duties Include: Teaching 1st – 6th grade, preparing materials for lessons, making the curriculum and other general duties

Russo’s, Italian Corner & Eliza Lodge

 Dublin, Ireland

 Present: Oct 2011 – Jan 2012

 Position: Marketing Director

Duties Include:

Marketing products & Services, Securing Advertising contracts, creating a general awareness of services offered, creating promotions and driving up sales.

 Devon Yacht Club

Amagansett NY 11930 5249

USA

Present: June 09 – Aug 09

Position: Server

Duties Included:

Provided exceptional dining experiences for guests through use of knowledge of food, wine and hospitality skills.

Developed lasting relationships with clientele through exceptional hospitality skills.

Worked directly under Chef in expediting plates from the kitchen in a high-stress setting.

Dublin City Council Motor Tax

Dublin 9

Present: May 08 - Aug 08

Position Motor Taxation Officer

Duties Included:

Liaising with other Dublin City Council officers.

Processing and administering tax and driving license application forms.

Administrating various documents under daily deadlines.

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| **Interests** |
|  | Swimming, Training in the Gym, Singing & Songwriting, Reading, Travelling, Acting, Piano, Writing Short Stories and Poetry. Philosophy & Politics. |
| **Other Qualifications**  |
|  | 1. Tefl Certificate 120 Hours with i-to-i
2. Qualified in ECDL (European Computer Driving License)
3. Distinction In I.T awarded from Cloaiste Dhulaigh
4. Proficient in Word, Excel, Access, PowerPoint etc.
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| **Languages** |
| * English (Native), Irish (Basic), French (Basic), Korean (Basic)
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| **Referees:** |

References available upon request