Tracey Gray

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**Objective**

**To gain Full time employment and as much knowledge as I can.**

**Skills**

* **I’m confident at learning new things**
* **I’m afast learner and I work hard**
* **Capable of learning new trades and following orders**
* **I get along well with others**
* **Meticulous worker,attentive to quality and details**
* **Ability to deal with a variety of clients, be discrete and maintain confidentialtiy**
* **Conscientious in dealing with the public in a courteous and efficient manner**
* **Able to handle stressful situations in a responsible and professional manner**
* **Able to work in fast paced enviornments and under pressure**
* **I adapt quickly to new surroundings**
* **Able to communicate and work cooperatively with others**

**Experience**

**CCOC: CFB Suffield Security**

**April 2006-June 2009**

* **Took courses such as Whimis,First aid,DND certificate**
* **Current Dispatch training,and experience in Emergency situations or Non Emergency situations**
* **Have experience using the radio and call signs.**
* **Did security checks on buildings,vehicles coming onto base,and searching people at random**
* **Assisted Rcmp and Mps when they where looking for something or someone**
* **Filed paperwork,for vehicles,guests,passes,reports, pertaining to that day**
* **Did routine checks around the base and the village that housed personnal,via foot or vehicle and had to be fit**
* **Worked with and related to people from diverse culture**
* **CFB Suffield: Bartender**
* **May 2007-August 2007(Seasonal)**
* **Handled Canadian and American Currency**
* **Mixed a variety of beverages**
* **Stocked coolers,made sure everything was in order**

 **Alberta Aggregates: Tower Operator**

* **September 2004 – December 2004 (Seasonal)**
* **Changed screens**
* **Worked with awide variety of tools around my plant**
* **Crushed gravel**
* **Made sure the plant ran smooth and nothing was jammed in my conveyor belts**
* **Did alot of physical work,shovelling,lifting,carrying,cleaning**
* **CCOC: CFB Suffield Security**
* **April 2002 - June 2004**
* **Acquired courses such as Whimis, First Aid, DND**
* **Current Dispatch training, and experience in Emergency situations or Non Emergency situations**
* **Have experience using the Radio and the call signs**
* **Did security checks on buildings,vehicles coming onto base,and searching people at random**
* **Assisted the RCMP and Mps when they where looking for something or someone**
* **Filed paperwork for vehicles, guests, passes, reports for that day**
* **Did routine checks around the base and the village that housed personnal via foot or vehicle and had to be fit**

**CFB Suffield: Bartending**

* **June 2001 – October 2001 (Seasonal)**
* **Handled Canadian and American currency**
* **Mixed a variety of beverages**
* **Stocked coolers and made sure everything was in order**
* **Alsask Hotel,Saskatchewan**
* **Housekeeping, Waitressing, Bartending**
* **June 2000 – December 2000 (Seasonal)**
* **Cleaned rooms, making beds, dusting, Vaccuming, washing linen,doing the laundry**
* **Served the customers meals,beverages,assisted the cooks with meal preparations**
* **Did dishes, prepared pizzas and other pub style foodServed a avariety of beverages, stocked coolers, handled Canadian and American currency**
* **Prepared pub style foods**

**Education**

**Caronport Highschool – Caronport highschool 1997**

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**Interests & Hobbies**

* **- ski Site see new places Biking Work out Listen to music**
* **Anything outdoors activity really Learn new things**

**References**

**Amanda Mcphearson 1-403- 594- 9291**

**Kirsten Spisiak 1- 403- 866- 7861**

**Joy Desjarlais 1-306- 630- 1077**

**Connie Remple 1 – 204 – 720 – 3569 / 1 -204 – 534 - 6678**