

Hyun-Seo Zack Kye

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Education

Columbia University, TESOL Certificate Program New York, New York
Obtained Columbia University TESOL Certificate as of August 2008

Skidmore College Saratoga Springs, New York
Bachelor of Arts in East Asian Studies and Foreign Languages as of May 2003

Experience

Choongbuk Provincial Office of Education
EPIK Guest English Teacher

2009 - 2019

Academic Year	Level	Place of Employment
Feb. 2015 ~ Feb. 2019	1+	음성여자중학교 (음성군, 음성읍)
Feb. 2013 ~ Feb. 2015	1+	청주남중학교 (청주시, 서원구)
Feb. 2012 ~ Feb. 2013	1	청주여자중학교 (청주시, 서원구)
Feb. 2011 ~ Feb. 2012	1	청주남중학교 (청주시, 서원구)
Feb. 2010 ~ Feb. 2011	2+	봉명중학교 (청주시, 흥덕구)
Feb. 2009 ~ Feb. 2010	2	문의초등학교 (청주시, 상당구)

- Preparing and teaching regular English classes of all levels for 22 hours a week.
- Preparing and teaching regular English classes at satellite schools, secondary POEs and at Regional English Centers.
- Preparing and teaching afterschool English program twice a week.
- Preparing and teaching summer and winter English camps.
- Helping and preparing students for English and Japanese language competitions.
- Devising and giving conversational tests to the students.
- Devising and proof testing the test questions for the co-teachers
- Devising and implementing conversational tests to the students.
- Translating Korean documents into English for the POE and the Office of Education.
- Serving as a receptionist / translator for the foreign visitors.

BNB Bank, NA. New York, New York **October of 2004 – November of 2008**
Management Trainee, Assistant Branch Manager – 5th Ave Branch Office, – Fort Lee Branch Office

- Learning daily functions of a branch manager as a trainee.
- Preparing for branch audit, Generating reports for the upper management and the IRS.
- Serving as a direct point of contact for Japanese and Korean customers.
- Providing translations for some potential Japanese loan customers.

Activities

Foreign Language Driller & Tutor Japanese Studies, Skidmore College **2001 - 2003**

- Giving practice sessions to the students to improve their enunciation and pronunciation.
- Preparing drill materials for all levels of Japanese classes.
- Organizing the Japanese class presentation for Asian Culture Association Dinner.
- Tutoring all four levels of Japanese students, practicing grammar patterns and pronunciation.
- Hosting review sessions for all students before the major tests.

- DJ** WSPN 91.1 FM, Skidmore College *2001 - 2003*
- Organized and hosted anime BGM & seiyuu radio show for three to six hours every week.
 - Appeared as a guest on another radio show and substituted other DJs when not available.

- President** Japanese Animation Club of Skidmore, Skidmore College *1999 - 2003*
- Translating and creating subtitle files for the club presentation every week.
 - Organizing the schedule and hosting the club presentation every week.
 - Designing fundraisers, negotiating budget with the Student Government Association.

Skills

Teaching Award

- Recipient of 2009 Best English Co-teaching Model Class Award in Cheongwon.
(2009년 청원군 원어민 협력교육 우수지도사례)

Student Guidance Awards

- Main consultant for the First Place Award recipient of 2014 Choongbuk Provincial High School Japanese Speech Contest.
- Main consultant for the Third Place Award recipient of 2014 National High School Japanese Speech Contest.

Language

- Fluent in Japanese, English and Korean.
- Japanese Language Proficiency Test Rank 1 Certificate (JLPT 1-kyuu).