**Robert Baldwin**

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*Objective:*  A key education administration position that will utilize my extensive educational leadership, writing and editing skills and successful work with children and staff; a position in which I can utilize my talents and skills to glorify God.

*Summary:* A creative, energetic, media-savvy leader with skills involving strong curriculum development and evaluation, team building, classroom diagnoses, personnel supervision and ability to develop programs to enhance the school’s mission.

*Work Experience:*

**Principal, St Paul Preparatory Academy, Bundang, South Korea August 2008 – August 2009**

Started a new English-immersion middle and high school in Seongnam-si. Duties included all startup activities, including curriculum development, public relations, materials management, personnel, day-to-day functions, long term planning, accreditation management, communications, academic issues, student recruitment, and all other aspects of starting a school. Started with 35 students and ended the year with 125 students.

* Communications tasks included: weekly letter to parents, frequent newsletter to staff and students, face-to-face meetings with parents and other clients, frequent in house conferences and meetings, editing student work such as essays and reports, two state of the school meetings.

**Consultant, City of Eden Prairie, Minnesota USA, October 2004 – March 2005**

Contracted to rewrite the City of Eden Prairie webpages. Duties included: streamlining the page from 225 pages to a much shorter and more readable version, gathered information, interviewed personnel, created and designed the webpages, edited copy using the AP Stylebook, worked with other employees to rewrite the various data, presented copy to employees, fielded questions and comments from public.

**Educator, Minnetonka, Minnesota, Public Schools, USA, August 2004 – August 2008**

Reserve teacher at all public schools in the district. Duties included substitute teaching, mentoring students, coaching students, consulting with teachers. Skills included organization, discipline methods, communications, and creativity.

**Principal, Siuslaw High School, Florence, Oregon, USA August 2001 – August 2004**

Principal of a 9-12 school with more than 600 students. Duties included all aspects of running an American public school, writing curricula, facilitating after school programs, created community-based site council, initiated and collaborated with local businessmen to create a three pronged health services curriculum, raised more than $500,000 for local scholarships, disaggregated data to ascertain the effectiveness of programs, organized a series of seminars and speaking engagements to discuss school issues and test scores with the public, initiated a mentorship program for teachers and students, started Advanced Placement classes in social studies and English, wrote curriculum to help students get dual credit in high school and at community colleges, created staff development activities, created a system of communication with parents and community, paired community members with students needing remediation, facilitated work-related programs for all students.

* Communications tasks included: weekly letters to parents, staff newsletters, frequent editorials in local newspapers, wrote and presented seminars on educational issues, periodical meetings with which to communicate with parents, spoke at various city fraternal and business organizations, wrote reports and analyses of test data.

**Principal, Cascade Locks School, Cascade Locks, Oregon, USA August 1995 – August 2001**

Principal of a K-12 school with more than 300 students. Duties included all aspects of running an American comprehensive school.

* Communications tasks included: constant communication with teachers, students and parents, created and wrote various seminar-type items, developed staff development materials and activities, wrote and presented reports on student progress.

**Social Sciences Teacher/Coach, Floodwood School, Minnesota 1988-1993**

*Other professional eperience*

**The Associated Press, Bismarck, North Dakota and Des Moines, Iowa 1979-1981**

* Wrote, rewrote, edited, reported and disseminated news, sports and features throughout a five state area. Duties included: writing, editing, reporting, feature writing, analysis, news gathering, using both print and broadcast styles.
* Supervisor Gordon Hanson (deceased)

**KDLH TV, Duluth, MN USA, 1981 – 1985**

* Sports anchor for CBS affiliate KDLH TV in Duluth, MN. Duties included: reporting, writing, editing and producing two nightly sportscasts. Covered events throughout the area, spoke at various schools, clubs and groups, mentored several aspiring young journalists.
* Supervisor Marsh Nelson (deceased)

**Harcourt, Brace, Jovanovich Publications, Duluth, Minnesota, 1985-1986**

* Managing editor, two trade magazines. Duties included: supervising production of magazines, organizing and placing ads in the magazine, editing copy.

*Presentations:*

* Disaggregating data to strengthen low achieving student groups
* Understanding No Child Left Behind
* Breaking Ranks II: A blueprint for future thinking
* Test scores, concerns, successes, and questions
* Collaborating for better student opportunities: partnership between school, community college, hospital and community
* Drugs, alcohol and your student
* What do we need to do to get better?

*Education:*

University of Wisconsin 1988-1995

Masters Degree, Educational Administration

GPA 3.85

University of Minnesota 1986-1988

Bachelor of Arts Degree, Secondary Education

GPA 3.8

Bemidji State University, 1974-1978

Bachelor of Science

Communications Media

GPA 3.3

Lewis and Clark University, 1990s

Portland, OR

Extended studies, additional classes