Rebecca J. Martin

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**Education**

2008-present **Barnard College of** **Columbia University,** New York, NY

Bachelor of Arts expected May 2012

East Asian History Major

Cumulative GPA: 3.68

2004-2008 **J. H. Blake High School,** Silver Spring, MD

**Experience**

Summer 2009 **Retail Assistant at Nordstrom** Bellevue, WA

* Customer assistance
* Restocking display floor
* Clearing fitting room

Nov2008-May2009 **Secretary at Columbia Dept. of Art History** New York, NY

* Answering phones
* Collecting and distributing office mail
* Picking up and transporting checks from AP
* Photocopying, filing, organizing supplies

Sept2007- Jan2008 **Teacher’s Assistant in Career Center** Kirkland, WA

* Hand-deliver messages to students and teachers
* Organize college catalogues and flyers
* Type up college lists

Sept2006-June2008 **French Tutor** Kirkland, WA

* Help students study and complete homework

Summers 2006-07 **Volunteer at** **Our Daily Bread Soup Kitchen** Baltimore, MD

* Cook/prepare meals
* Take orders and serve food and drinks
* Clean-up

**Honors**

January-May 2010 **Barnard guide to exchange student from Yonsei** New York, NY

May 2008 **Laura B. Richardson Scholarship** Kirkland, WA

* + Kirkland Women’s Club

**Skills & Interests**

**Academics**

* Aiming for a career in diplomacy and international affairs
* Languages**:** French (6 years), Czech (2 years), and Korean(currently)