

Peter Mitchell MacSwain

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OBJECTIVE

To obtain a position in ESL instruction teaching and supporting children in a new and challenging environment.

EDUCATION

University of Prince Edward Island - 2009 Dean's List Graduate, Bachelor of Business and Administration
- Minor in Economics

High School - 2004 Graduate of Colonel Gray Senior High, Charlottetown, PE
- Honors Graduate

EMPLOYMENT

- Summer 2003 - 09 **MacKinnon's Lobster on the Wharf - Server, Bartender, Host**
Table Service, bartending, and hosting in an upscale, high capacity dining establishment. Other duties included organizing and working corporate functions and weddings.
- 2007 - 2009 **Confederation Center of the Arts**
Food and beverage employee in a variety of different roles including catering, bartending, corporate functions, weddings, and fine dining restaurant service.
- Fall 2006 **Custom Park & Leisure**
Completed a variety of different wood working jobs including: cutting, drilling, sanding, and staining.
- Summer 2000 - 03 **COWS Ice Cream**
Duties included working in a high volume, fast paced retail environment. Responsibilities ranged from point of sale contact with customer, to opening and closing the store, to handling large cash deposits.
- Winter 2002 - 06 **Charlottetown Minor Hockey Official**
Completed my level three refereeing certification which allowed me to officiate any level of organized hockey up to the age of 17.

SKILLS/INTERESTS

- ◆ Flexible and adaptable after working in many work environments.
- ◆ Capable and productive team player/leader.
- ◆ Computer literacy skills in desktop publishing, word processing, internet research, presentations, digital accounting software, web page design, and programming.
- ◆ Strong interpersonal communication skills. Practice effective communication and conflict resolution in the workplace.
- ◆ Take pleasure in working with children to broaden their learning.
- ◆ Past member of many Charlottetown hockey and baseball teams.
- ◆ Minor baseball coach within the West Royalty Minor Baseball association.
- ◆ Enjoy all kinds of sporting activities including: baseball, hockey, fishing, biking, hiking, and golf.
- ◆ Member at the Belvedere Golf and Country Club.
- ◆ Other interests include: reading, computers/ internet, traveling, spending time with family, and enjoying the outdoors.

VOLUNTEER/COMMUNITY WORK

- ◆ Big Brothers Big Sisters In-School Mentoring Program (2009):
Duties in this position included working one on one with children with high social and academic needs. I worked in children's school, establishing and fostering relationships of trust and growth that were intended to increase self confidence and esteem.
- ◆ Signed up to be a volunteer for the 2009 Canadian Summer Games.
- ◆ 2006 Telus Cup - Canadian Midget AAA Hockey Championship.
- ◆ 2003 Royal Bank Cup - Canadian Junior A Hockey Championship.
- ◆ Peer Education program at my high school to educate students of the dangers of drugs and alcohol.
- ◆ Holy Redeemer Parish Food Drive volunteer
- ◆ Participant in the Terry Fox cancer research money raising effort

REFERENCES

Mr. Jim Larkin
Owner - Lobster on The Wharf
Charlottetown, PE
(902) 892-7601

Mr. Michael Cassidy
University Professor - Business
Charlottetown, PE
(902) 566-5755

Mrs. Wenda Pitre
Friend of the family
Charlottetown, PE
(902) 368-8161