

Resume – Michael Hartley

Qualifications

TEFL Certificate (100 hour course)
Course taken with International TESOL Teacher Training
Certificate issued March 2010

Cert. TEYL
Certificate in Teaching English to Young Learners
Course taken with International TESOL Teacher Training

BA (Hons) Business
Leeds University, United Kingdom
Graduated summer 2005



Michael Hartley
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Personal Summary

I am a reliable, hard working individual who will work with great determination to help my students improve their language skills and achieve success.

- Friendly and approachable personality
- Genuine love and interest in working with young people
- Strong writing, communication and presentation skills.
- Good analytical and problem solving skills
- Experience in analysis of individual learning styles
- Proficient computer literacy

Teaching Experience

Although I have no prior specific teaching experience, I really enjoy being around young people. I babysit for my 6 year old niece on a weekly basis, she is very energetic and I enjoy looking after her and having to come up with ways to keep her entertained and occupied. I also volunteered to teach reading skills to infant school students when I was at high school, which was something I really enjoyed and found rewarding.

Professional Experience

Employer – WY Consulting
Dates Employed: May 2006 – present
Title: Business Services Consultant, Learning and Development

Working within the Learning and Development department, I have gained a strong theory in how to teach and develop individuals to improve their skills via learning programmes.

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I feel that this knowledge will be very useful in my teaching career. Aside from this, through working for a multi-national consultancy I have learnt how essential communication is in the business world. This has given me an in-depth insight into how the English language is used at all levels.