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**Gregory Taylor**

1477 Kenilworth crescent

Oakville, Ontario, L6H 3G1, Canada

Tel.: 289 300 0267/905 338 3582

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Skype: gregoryt1867

Dear Director,

Hello, I'm Gregory Taylor, a Canadian who enjoys hockey, playing guitar, French language and learning about new cultures like French Canadians in Quebec. I am currently seeking employment as an English as a Second Language Teacher, who enjoys working with both children and adults. I also like teaching English at a basic level or advanced level, along with English specifically for business students. I am an University of Ottawa graduate with a Honours Bachelor of Arts, with a major in Psychology and Sociology. I have a 100 hour TESOL/TESL/TEFL certification from Oxford Seminars. I also have completed a 40 hour online course from Global Language Training.

I am an ideal E.S.L. teacher because I am patient, personable and passionate for teaching. Yet I am firm and able to challenge my student to learn English, to the best of their abilities. Furthermore In university I excelled in essay writing and oral presentations. My Oxford Seminars 100 hour course has taught me specific techniques like how to manage a disruptive class room effectively. Also it has taught me how to engage students of all ages within the lesson plan by using culturally relevant and interesting material. Additionally I am studying in my personal time techniques for teaching English as a Second Language, specifically for business students and students who are children.

I am currently employed as a substitute English as a Second Language Teacher, responsible for teaching groups of children from the ages of 8-12 years old. The children's English ability varies from beginner to intermediate. I have also been trained by a certified E.S.L. teacher and have participated in many hours of in class training, along with co-teaching students. I also create my own lesson plans. My community volunteer experience shows that I can adapt and work in novel and very different situations, while remaining confident and comfortable. My work experience shows that I have the expertise to be responsible for employees and children with special needs

Attached to this email you will find my resume and feel free to contact me at any time for an interview or to discuss employment opportunities. Thank you for taking the time to consider my application. Personally I am very interested in different cultures, languages, customs and traditions. I look forward to the opportunity to experience and participate in yours, if I am chosen as a teacher for your school.

Sincerely,

Gregory Taylor

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**Personal Details**

Birth: Canada / 1990

Citizenship: Canadian

English Ability: Native Speaker

Marital Status: Single

Health: Excellent

**Education**

2013: **TESOL/TESL Certification (100 Hours)** *Ottawa, Canada*

 Oxford Seminars

2013: **40 Hour Online ESL Course** *London, United Kingdom*

 Global Language Training

2008 - 2012: **Honours Bachelor of Arts** *Ottawa, Canada*

 **Major: Psychology and Sociology**

 University of Ottawa

**Work History**

2013 - Present: **Substitute Teacher**, Metasino English Second Language Teaching *Oakville, Canada*

* Over 40+ hours of in class job training/co-teaching
* Experienced in teaching classes of 1-8 beginner and intermediate Chinese students between the ages of 8-12
* Completed and taught original lesson plans

2012 - 2013: **Cashier/Evening Closer/Team Leader**, Tim Hortons *Ottawa, Canada*

* Promoted to Team Leader, responsible for managing employees
* Received written comments from customers noting my excellent service
* Inventoried large shipments of product on a weekly basis
* Responsible for all closing procedures

2010 - 2011: **Front End Service Clerk Supervisor**, Loblaws Grocery Store *Ottawa, Canada*

* Promoted to supervisor after six months
* Responsibilities included making sure four hundred shopping carts are put away in the storefront, from five locations in the parking lot during peak shopping hours
* Supervised, managed, responsible for five employees

2009: **Support Worker For Autistic Child**, Private Employer *Ottawa, Canada*

* Taught life skills and organized activities/lesson plans
* Managed individual with emotional difficulties
* Mentored child as a general role model in community and provided assistance in various areas

**Volunteer Experience**

2008 - Present: **Server//Maintenance**, Evangel Hall Mission Homeless Shelter *Toronto, Canada*

* Served meals in the dining room
* Sorted donated clothes
* Helped with general maintenance

2010 - 2012: **Social Worker, Server, Activities/Programs**, *Ottawa, Canada*

 Ottawa Mission Homeless Shelter

* Helped homeless clients build resumes, along with teaching valuable skills and knowledge to acquire jobs and job related skills
* Worked in the dining room and kitchen with cooking and serving meals
* Participated on various activities including bingo night and movie night

2011: **English and Statistics Tutor**, Private Volunteer *Ottawa, Canada*

* Tutored fellow students in statistics
* Helped students write, research and structure essays
* Read over essays to check for errors and spelling mistakes

**Additional Skills & Experience**

Languages: French (Beginner)

Travel: United States, Barbados

Interests: Guitar, Saxophone, Cars, Traveling, Languages, Cuisine, Different Cultures, Reading, Photography

Skills: Knowledgeable in MS Word, Power Point, SPSS Statistical Software, Excel, First aid qualified,

**References**

Tony Pucci- Volunteer Coordinator at Evangel Hall Mission Toronto - (416) 504-3563

Rebecca Taylor- Teacher at Metasino E.S.L. and owner of Tailored Tutoring - (289) 681 2535

Marcus Filangi- Personal friend and Apprentice Electrician - 1 (905) 808 4303