**Franklin Moses Rwego
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**EDUCATION**

**2006 – 2009, Makerere University Business School, BC**

* Bachelor in Business Computing (BC)
* Major academic course highlights: Information Communication Technology, Management Principles, Business Statistics, Financial Management, E-Business& Web Design, Strategic Management.

**2004 – 2005, Uganda Advanced Certificate of Education**

**2000 – 2004, Uganda Certificate of Education**

**1993 – 2000, Primary Leaving Examinations**

**EMPLOYMENT HISTORY**

**July 2017 – Present, Freelance**

*Data entrant*

**April 2015 – June 2017 New Revival Ministries International, Uganda**

*Minister/Evangelist*

* Do missions in different parts of the country.
* Preach and teach in church and anywhere on any given day.

**June 2014 – Feb 2015, Grace Outreach Ministries International, Uganda**

*Chief Administrator*

* Supervise and facilitate the day-to-day administrative operations of the Organisation in

close co-operation with the director.

* Share the Christian beliefs and promote Christianity amongst members in the community.
* Key face and voice of the organisation to the wider community, from addressing meetings external and internal to booking special events and managing lettings, better enabling us to serve the people.

**November 2013 Rural Electrification Agency, Uganda**

*Chief Data Entrant*

* Enter data collected by researchers into one system from four different regions of Uganda.

**Feb 2010 – October 2013 BANCS Microfinance, Uganda**

*Teller, IT Manager, Assistant Accountant*

* Network administration & management, Computer repair and maintenance, Procure IT resources, Server Maintenance.
* Keeping proper books of accounts, Handling day to day activities, Reconciling the books of the organization, Prepare cash receipts, make payments, Filing Taxes.

**Augugst 2009 – Feb 2010 Grace Estates, Uganda**

*Personal Assistant*

* Record daily activity for my boss.
* Make daily reports of what takes place during the day.
* Record and make priority important appointments daily.
* Run other errands including driving my boss to anywhere he goes to or anywhere he sends me.

**AWARDS**

* September 2011, Certificate, training in Basic accounting, reporting and financial analysis by the Association of Microfinance Institutions of Uganda(AMFIU)
* March 2010, Certificate, training in Risk and Delinquency Management funded by OIKOCREDIT and facilitated by Demis Consults Ltd.
* September 2009, Certificate, Registration Coordinator Global leadership Summit Uganda
* September 2004, Certificate, Outstanding performance in Volleyball
* September 2005, Certificate, Excellence in Basketball

**SKILLS**

* Active listener
* Clear and concise
* Confident
* Trust worthy, discreet & ethical
* Team player
* Flexibility
* Problem solving
* Technical
* Computer skills
* Positive Ability to delegate
* Determination

**Computer Skills:**

* Network administration
* Web designing
* Fluent in general computer applications.
* Typing

**Personal Interests:**

Travelling, Writing, Driving, Staying indoors, watching documentaries

**Languages**

English (fluent)

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