**Erin Park**

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**education……………………………………...……………… …... …**

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**Dongguk University** March 2012- Aug 2014

B.A. in Business Administration

**University of California, Berkeley** Sept 2010- Enrolled

B.A. in Psychology

**Santa Monica College** Jan 2007 - June 2010

A.A. in Communications

Award: Graduating with Highest Honours

**work experience……………………...………………………….. … .**

**Brown English Institute**, Native English Teacher (Seoul) Sept 2012- Dec 2013

* + Taught conversational English for pre-school and elementary students

**Hanmi Law Firm**, Administrative Executive (L.A., CA) May 2009 - July 2010

* + Addressed and assisted different law suits and files for trials

**University of Southern California**, English Instructor (L.A., CA) April 2009 - Oct 2010

* + Taught English grammar and conversational to international students

**Farmers Insurance**, Customer Service Representative (L.A., CA) Sept 2007 - May 2009

* + Provided customer service; assisted with billing statements and account information
	+ Collected and processed claims between the agency’s headquarters and clients

**global experience……………………………… …… … ................. . ....**

**Shanghai Normal University** July 2012 - Sept 2012

* + Awarded for the scholarship program given to top students to experience and learn Chinese culture

**Education in the US**  1991 - 2012

* + Attended US schools for seventeen years

**extracurricular activities…………………… … ..…A...**

**Seoul Center for Disabled Children**, Volunteer Student (Seoul) April 2012- Current

* + Volunteered at various outdoor events and seminars

**Korean Student Association**, President (Santa Monica, CA) Sept 2009 – June 2010

* + Created the club to create meaningful relationships with other students based on a “global outlook.”

**Language skills………………………………………… …… ………..**

Native English speaker