Courtney Canales Salgado

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To whom it may concern,

I am writing to express my desire to work as an English teacher. Education is an important topic and I believe it is the most vital factor for development. Establishing and maintaining international relations is a must in today’s globalized world. Children should be given the tools of good education to be prepared for what is ahead in their future. As an International Business major I am fully aware of the necessity to learn English in this globalised world. I believe giving children the opportunity to start learning those skills from a young age is amazing. My interest in the field of education as well as globalization is extensive. Currently I am pursuing an International Business Masters’ Degree and my thesis is on the Korean Wave effect on the economy of South Korea.

I will bring strong communication, research, writing skills, and cross cultural sensitivity. Working as an intern with the U.S. Department of Commerce allowed me to develop skills with government and private agency communication. It also helped me acquire research and writing skills. I was appointed to prepare a monthly Newsletter as well as to conduct research for clients. The research included market opportunities, prospects, common practices of trade, upcoming industries, etc. Writing important emails and documents that were going to be read by government officials and private company presidents helped me practice and improve my writing skills. Other skill gained through my professional experiences was administrative tasks. While working with DEVAL LLC, a company that works with government contracts, I was able to pursue many administrative tasks for the president, including serving as a human resources liaison for proposal personnel. In the aspect of cultural sensitivity I studied abroad in Chile for a year getting accustomed and embracing their culture fully. Another key point is that I was born and raised in Puerto Rico, and even though it is a U.S. territory it is culturally different from the United States. Moving from Puerto Rico to the U.S. at a young age made me aware of cultural differences and respective of those. Now I am very interested in Korea, its culture, and I am also learning the language.

While my skills are important assets for this job, I would like to underline my deep interest in education, cultures, and globalization. An opportunity to work teaching English to students in Korea is unique since it will allow me to develop professionally while enhancing and pursuing a rewarding job. My willingness to learn is immense as well as my team work, drive, hard work, and enthusiasm. Thank you for the opportunity.

Sincerely,

Courtney Canales Salgado