“Chang Shin Elementary School Jongno-Gu English Center” that is in Chang Shin Elementary School is looking for a teacher with a passion for teaching. We are located in the center of Seoul close to Dong myo station on the number 6 subway line. If you are interested in this position, please send your resume and letter of self-introduction with attached the below documents in word to me. Address your email to monica0086@sen.go.kr Starting date is September 1, 2015. Candidates with previous elementary school experience are preferred. And Proficiency with MS Word, Excel, and Power Point is needed.

**Application Process:**

Step 1: Submitting the required documents for consideration

Step 2: Interview & Demo Lesson

|  |  |  |
| --- | --- | --- |
|  | Dates and Deadlines | **Details** |
| Accepting Applications | 2015.June 1~ July 3 | Use our Application form (Resume and Letter of self-introduction) |
| Step 1  | 2015.July 6 ~July 8 | -Step 2 Detailed Notice will be sent to the candidates who passed the Step 1 Process, by July 8 , 16:30. |
| Interview & Demo LessonStep 2 | 2015, July 14 | -The candidate who passed the Step 1 Process sends Demo Lesson Plan to cala221@sen.go.kr by July 10, 14:30. -You should arrive about 10 minutes early for your interview(Interview is in alphabetical order.) |

**General Information**

Location: 73 Jibong-Ro Jongno- Gu, Seoul,Korea

Working Hours : 8:50 – 4:50

Salary: 1.8~2.3 million won or higher a month (negotiable with experience/qualifications)

Candidates with Bachelor's degree or higher

Teaching hours: Around 22 classes a week (each class is 40 minutes long)

Teaching Level: Elementary school students- 1st~6th Grade

Housing allowance : 500,000 won a month will be given. (School housing 700,000 won a month will be given.)

Paid Vacation: 21 days a year plus all holidays

Summer/Winter Camps: Each 2~3 weeks summer and winter day camps

National Medical Insurance/Pension 50/50 split

Severance Pay – Payment equal to one month’s salary will be paid for successful contract completion

- See more at: [http://http://www.chang-shin.es.kr/custom/custom.do?dcpNo=94159](http://http:/www.chang-shin.es.kr/custom/custom.do?dcpNo=94159)

Thank you for your interest in ours, and we hope to hear from you soon!

**Application Form**

|  |  |  |
| --- | --- | --- |
| 이름 (Name)  | (Last, First) | photo |
| 생년월일(D.O.B)  | (MM/DD/YY) |
| 국적(Nationality)  |  |
| 자택전화(Home Tel/Cell)  |  |
| 동거인(Dependents) | □ Spouse(배우자) □ Children(자녀)  |
| 경력(Working Period)  |  | . . 20 ~ . . 20 ( year(s)) |
|  | . . 20 ~ . . 20 ( year(s)) |
|  | . . 20 ~ . . 20 ( year(s)) |
|  | . . 20 ~ . . 20 ( year(s)) |
|  |  |
|  |  |
| 출신대학(University)  |  |
| 전공(Major)  |  |
| 자격증/학위(Certificates/Degrees) | □ TEFL/TESOL( hrs.) □ Masters(석사) (major : ) □ Teachers Cert.(교사자격증) (subject : ) □ Doctorate(박사) (major : )  |
| 새로 취득한 자격(Newly Acquired Certificate/Degree) |  |
| Been arrested or reported by the Korean Police  | □ Yes(reason: ) □ No |
| **※ You must provide these documents before you sign the contract with the school.****• A current health check** (HIV/TBPE/Cannabinoid test not needed)**• A current Korean Criminal Record Check** (police check) **• Certificate/Degree**  |

**Letter of self-introduction**

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